

DEPARTMENT OF CHEMISTRY
&
CENTRE OFF ADVANCE STUDIES IN CHEMISTRY
PANJAB UNIVERSITY CHANDIGARH –160014 (INDIA)

Please send the quotations in 'two bid system' so as to reach the undersigned by 28/05/2018.

- Technical bid consisting of all technical details along with commercial terms and conditions.
- Financial bid indicating items-wise price for the items mentioned in the technical bid.
- Also send 2% cost of the Instrument as EMD (in the form of Demand Draft) quoted on the Quotation if the amount exceed Rs.50,000/-.
- **The technical bid, financial bid and EMD should be sealed by the bidder in separate cover duly super scribed and all three sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed to reach on or before.**

Educational & Technical Material	
S.No	Description
A. Patent Technology Landscape	
1	Technical Understanding & Scoping: Develop understanding of the Technology and project requirements/scope
2	Taxonomy Preparation: A minimum two level taxonomy covering different technical/market segments within the Green Technology
3	Patent Search & Extraction: A comprehensive patent search strategy needs to be developed
4	Patent Screening: Screening the patent documents for relevancy
5	Patent Categorization: Categorizing the Patent Documents according to the devised taxonomy layout
6	Industry Trends Analysis: Analyzing the Industry trends
7	Report Preparation: Preparing Formal Report
B. Market Research Study	
8	Market Segmentation & Sizing: Estimate market Size & potential
9	Key Sector Identification: Perform secondary research to identify the key sectors in which considerable activity is occurring.
10	Challenges/Incentives Plans: -Perform secondary research to identify the key challenges being faced by the Green Technology industry and various incentives or driving factors for working in this area. -Perform primary research to verify the findings of the secondary research by consulting domain experts, researchers, industry experts and government officials.
11.	Profile of Key Players: Prepare profiles of the key players to understand their present positioning and growth plans by studying, their IP strategy, annual reports, company websites and product brochures
12.	Profile of Key sectors: Perform secondary research for profiling the key technology segments
13.	Profile of Interesting Start-ups/emerging players: Identify interesting start-ups and analyse their products and intellectual property
14.	Interview with Industry experts/ Market Survey/Site visit: Perform primary research by conducting interviews of the stake owners (Industry experts/CEO's/Policy Makers/Prolific Inventors).This will also involve site visits.
15.	Studying Industry Requirements Regarding Workforce
16.	Report preparation
17.	Presenting the report

Other terms and conditions

1. The quality, make, packing and other particulars of each item should clearly be stated/indicated in your quotation.
2. It should clearly be stated whether the rates are inclusive / exclusive of GST etc.
3. The rates of INSURANCE if any should be specified. The firm will be required to submit original payees receipt along with bill. NO PAYMENT OF INSURANCE CHARGES IS PERMISSIBLE UNLESS THESE REQUIREMENTS ARE COPLIED WITH.
4. THE QUOTATION SHOULD ALWAYS BE SUBMITTED IN DUPLICATE.
5. Please quote only for the items available in 'READY STOCK.'
6. Please quote only for the make required and strictly according to the specifications etc.
7. Please also indicate the DISCOUNT separately, if any.
8. While submitting the quotation please write on the OUTER ENVELOPE, **'QUOTATIONS TO BE OPENED ON 30/05/2018'** and the envelope be put in another envelope address to **Dr. G.R. Chaudhary, Investigator Incharge Scheme , Department of Chemistry, Panjab University, Chandigarh – 160014**
9. Please send the quotation by post along with manufacturer/distributor certificate.
Note: It is for the information of all the departments that in terms of the government of India, notification no. 47/2017 integrated Tax (Rate) dated 14.11.2017 and P.U. Notification dt. 23/01/2018, the applicable Integrated Tax (Rate) under GST Act 2017 on goods procured for Scientific and research purpose shall be 5%. **You are requested to charge the GST @5% in compliance to the aforesaid notification.**