

**DEPARTMENT OF CHEMISTRY
&
CENTRE OFF ADVANCE STUDIES IN CHEMISTRY
PANJAB UNIVERSITY CHANDIGARH –160014 (INDIA)**

Please send the quotations in two bid shape so as to reach undersigned on 3/01/2018

- Technical bid consisting of all technical details alongwith commercial terms and conditions.
- Financial bid indication items-wise price for the items mentioned in the technical bid.
- The technical bid and the financial bid should be sealed by the bidder in separate cover duly super scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed. To reach on or before
- And also send 2% cost of the Instrument/items as EMD quoted on the Quotation if the amount exceed Rs.50,000/-.

Window A.C

1 Ton window A.C 3 star rating with complete fitting at site.

1. The quality, make, packing and other particulars of each item should clearly be stated/indicated in your quotation.
2. It should clearly be stated whether the rates are inclusive / exclusive of GST etc.
3. The rates of INSURANCE if any should be specified. The firm will be required to submit original payees receipt alongwith bill. NO PAYMENT OF INSURANCE CHARGES IS PERMISSIBLE UNLESS THESE REQUIREMENTS ARE COPLIED WITH.
4. THE QUOTATION SHOULD ALWAYS BE SUBMITTED IN DUPLICATE.
5. Please quote only for th e items available in 'READY STOCK.'
6. Please quote only for the make required and strictly according to the specifications etc.
7. Please also indicate the DISCOUNT separately, if any.
8. While submitting the quotation please write on the OUTER ENVELOPE, **'QUOTATIONS TO BE OPENED ON 04/01/2018'** and the envelope be put in another envelope address to **Dr. Navneet Kaur , Investigator Incharge Scheme , Department of Chemistry, Panjab University, Chandigarh – 160014**
9. Please send the quotation by post along with manufacturer/distributor certificate.