

DEPARTMENT OF CHEMISTRY PANJAB UNIVERSITY CHANDIGARH-160014

M/S \_\_\_\_\_

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Please send the quotations in two bid shape so as to reach undersigned on 20.03.2018

- a) Technical bid consisting of all technical details alongwith commercial terms and conditions.
- b) Financial bid indication items-wise price for the items mentioned in the technical bid.

The technical bid and the financial bid should be sealed by the bidder in separate cover duly super scribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed. To reach on or before

- c) And also send 2% cost of the Instrument as EMD quoted on the Quotation.

**HP Z440 Workstation**

Specification:

Intel Xeon E5processor, 32GB RAM, 1TB Hard Disk, 4GB Nvidia Graphics Card, DVD RW, Keyboard, Mouse, 19.5' LED Monitor, Window 10 Pro (3year Warranty)

1. The quality, make, packing and other particulars of each item should clearly be stated/indicated in your quotation.
2. It should clearly be stated whether the rates are inclusive / exclusive of SALE TAX etc.
3. The rates of INSURANCE if any should be specified. The firm will be required to submit original payees receipt alongwith bill. NO PAYMENT OF INSURANCE CHARGES IS PERMISSIBLE UNLESS THESE REQUIREMENTS ARE COPLIED WITH.
4. THE QUOTATION SHOULD ALWAYS BE SUBMITTED IN DUPLICATE.
5. Please quote only for the items available in 'READY STOCK.'
6. Please quote only for the make required and strictly according to the specifications etc.
7. Please also indicate the DISCOUNT separately, if any.
8. While submitting the quotation please on the OUTER ENVELOPE, '**QUOTATIONS TO BE OPENED ON 21.03.2018** and the envelope be put in another envelope address to **Dr. Purshotam Sharma, UGC Assistant Professor, Department of Chemistry, Panjab University, Chandigarh – 160014, (By Name)**
9. Please send the quotation by post along with manufacturer/distributor certificate.